

EXTERNAL VACANCY ANNOUNCEMENT
Oromia Bank invites qualified and competent external applicants for the following position:

| S/No | Job Position | Requirements set for the positions | | Place of Work |
|------|--|--|---|---|
| | | Education & Experience Requirements | Competency Requirements | |
| 1 | Branch Manager I | BA in Management/ Business Administration/Accounting/ Marketing or any other relevant field of study with 6years of relevant experience, while Managerial Experience is Preferable. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [Knowledge of the Banking operations, deep understanding of financial products and services, demonstrated experience identifying and resolving difficult operational issues, intermediate proficiency in Microsoft suite and core banking system]. | <ul style="list-style-type: none"> ➤ Bedeno Branch_ Bedeno Town, ➤ Babile Branch_ Babile town |
| 2 | Senior District Credit Officer | BA/ MA/ MBA in Management, Business Administration, Accounting, or any other relevant field of study 4years of relevant experience required. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [Knowledge of the Bank's Credit programs, procedures and guidelines, ability to analyze customer situation, ability to provide support to Branches on the area] | Dire Dawa District Office |
| 3 | District Auditor | BA in Accounting/ Management/ Business Administration/Economics or related field of study with 4years of relevant banking experience. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [Knowledge of banking Audit principles, experience in undertakes special investigation and report the audit finding to concerning organs, ability to review and validate audit finding and experience in Manages on-line checking of Book of Accounts of Branches against independent schedule). | Dire Dawa District Office |
| 4 | District Planning and Monitoring Officer | BA degree in Management/Economics/Accounting/ Business Administration or related field of study 2years of relevant experience | Core Competencies [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competencies [planning, and reporting ability, as well as proven experience in making follow up] | Dire Dawa District office |
| 5 | District Marketing Officer | BA in Management/ Business Administration/ Accounting/ Marketing or any other relevant field of study with 2years of relevant experience. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity & Trust, and Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] & Technical Competency [Knowledge of Marketing programs of the bank, ability to Advertise, Sale, Promote, and the Banks Brand and give support for branches.] | Dire Dawa District Office |

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| 6 | District Sales and Customer Service Officer | BA/ MA/ MBA in Management, Business Administration, Accounting, Marketing, or any other relevant field of study with 2years of relevant experience | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity & Trust, and Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] & Technical Competency [knowledge of the Banks product and Services, proven knowledge of selling product and service as well as customer service management.] | Dire Dawa District Office |
| 7 | Branch Accountant | BA in Management/ Business Administration/Accounting/ Marketing or any other relevant field of study with 2years of relevant experience. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [knowledge of accounting procedures and process, Demonstrated experience identifying and resolving typical accounting issues, demonstrated ability to analyze and comprehend financial data, intermediate proficiency in Microsoft suite and core banking system and For IFB Branch, Sharia Knowledge is Preferable]. | <ul style="list-style-type: none"> ➤ Halole Branch(IFB)_Dire Dawa City, ➤ IFB Branch _Dire Dawa City, ➤ Chelenko Branch_ Chelenko Town, ➤ Bedeno Branch_ Bedeno |
| 8 | Senior Branch Sales and Customer Service Officer | BA in Accounting/ Management/ Business Administration/Economics or related field of study with 2years of relevant banking experience. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [knowledge of bank deposit and account opening processes and the full range of products, demonstrated experience influencing and solving difficult customer issues, intermediate proficiency in Microsoft suite and core banking system and For IFB Branch, Sharia Knowledge is Preferable]. | <ul style="list-style-type: none"> ➤ Halole Branch(IFB)_Dire Dawa City, ➤ IFB Branch _Dire Dawa City, ➤ Chelenko Branch_ Chelenko Town, ➤ Bedeno Branch_ Bedeno Town, |
| 9 | Branch Credit Officer | BA in Accounting/ Management/ Business Administration/Economics or related field of study with 2years of relevant banking experience. | Core Competency [Perseverance, Continuous Learning, Teamwork, Integrity and Trust, Customer Focus], Individual Competency [Action oriented, Interpersonal skill and Problem solving] and Technical Competency [knowledge of banking Operations, procedures, and Processes, demonstrated experience identifying and resolving typical credit issues, demonstrated ability to analyze and comprehend business and personal financial data, intermediate proficiency in Microsoft office suite and core banking system.] | <ul style="list-style-type: none"> ➤ Dire Dawa City_ Megala Branch |

Note the following Conditions:

- ☞ Terms of employment-----Permanent basis.
- ☞ Salary & Benefit Packages-----As per the salary scale of the Bank.
- ☞ Additional/special skill-----Knowledge of basic computer skill for all positions.
- ☞ Applicants who do not meet the above requirements will not be considered and should not apply.
- ☞ Applicants are required to explicitly express position they are applying for by organizing application letter, CV, qualification and work experience.
- ☞ Registration date -----7 consecutive working days from the date of announcement, i.e. from **October 30, 2023**.
- ☞ Only short-listed applicants will be contacted.
- ☞ Applicants are required to send only complete and appropriate work experience, educational qualification CV and application letter.

Therefore, interested and qualified applicants fulfilling the above requirements can submit their credential documents in person to **Oromia Bank Head Quarter** found at **Bole Africa Avenue** adjacent to **Getu Commercial Center** or at Dire Dawa District Office found at **Sabian, Bira Mall** within the set deadline.

Oromia Bank
HR Operations Directorate
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